



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority  
Community Safety Committee

# **DISTRICT INITIATIVES – INFORMAL REPORTING PROCESS**

Report of the Chief Fire Officer

**Date:** 16 July 2010

**Purpose of Report:**

To suggest an appropriate informal briefing mechanism for Community Safety Committee Members.

## **CONTACT OFFICER**

**Name :** John Buckley  
Assistant Chief Fire Officer

**Tel :** 0115 967 0880

**Email :** john.buckley@notts-fire.gov.uk

**Media Enquiries  
Contact :** Elisabeth Reeson  
(0115) 967 5889 elisabeth.reeson@notts-fire.gov.uk

## 1. BACKGROUND

- 1.1 The structure within Risk Response to manage operational resources is coterminous with local political boundaries to ensure that local managers are best placed to engage in initiatives and build consistent relations with partner organisations.
- 1.2 This structure is led by an Area Manager and consists of 4 Group Managers and 14 Station Managers. The 4 Group Managers are allocated to a geographical area together with a number of Station Managers relative to operational and community needs.
- 1.3 The managerial structure controls the activity of all operational crews which comprises 432 Wholetime and 350 Retained Duty Firefighters, and a number of district based support staff including Administrators and Community Safety Advocates.

District	Areas Covered
City	City of Nottingham
South	Broxtowe, Rushcliffe and Gedling districts
North West	Ashfield and Mansfield districts
North East	Newark & Sherwood, and Bassetlaw districts

## 2. REPORT

- 2.1 The work undertaken throughout the Districts comprises frontline operational response to incidents as well as the delivery of community safety activities within the local areas.
- 2.2 To underpin this work local risk profiles are created. These identify the community education and response needs, site specific fire and rescue risks, and the needs of staff in terms of learning and development. This framework ensures that work undertaken within the Districts is targeted at specific local needs.
- 2.3 The outcome of the work within the Districts is formally reported to the Fire Authority through the Performance Monitoring Committee, however this does not cover in any great detail the actual work being undertaken on the ground.
- 2.4 Reports covering specific themes of activity are regularly brought to this Committee, generally at the launch stage of a new initiative or on an adhoc basis as a review of a specific area of work. Due to the formality of committee

structures these reports usually cover the larger initiatives undertaken across the Service and in reality much more goes on at the local level.

- 2.5 It is clear that Members would benefit from an appraisal of these smaller local areas of work, which by themselves would not constitute a report, but as a collection of issues would be worthy of a briefing. Clearly should Members request a full report on any specific topic they could be provided.
- 2.6 To meet this need it is suggested that at the rising of future Community Safety Committee meetings, one of the Group Managers will provide a brief informal update to Members on the current activities within their District. Throughout the year this will result in each Group Manager being in attendance.
- 2.7 The briefings will cover the basis of the risk profile, overall objectives in terms of focus and the actual activities being undertaken locally. The intention is to give Members a broad overview of the range of activities ongoing within the organisation at any one time.

### **3. FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report.

### **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

There are no human resources or learning and development implications arising from this report.

### **5. EQUALITY IMPACT ASSESSMENT**

There is no requirement for an equality impact assessment to be undertaken for this report.

### **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

### **7. LEGAL IMPLICATIONS**

Under the Fire Services Act 2004, Nottinghamshire Fire and Rescue Service has a statutory duty to make provision for the purpose of promoting Community Safety.

## **8. RISK MANAGEMENT IMPLICATIONS**

The National Framework document makes clear that Members should actively scrutinise the work of the Fire and Rescue Service. This informal approach will enhance existing arrangements and provide opportunities for Members to request further formal reports if required.

## **9. RECOMMENDATIONS**

That Members agree to receive informal briefings from District Group Managers at the rising of the next four Community Safety Committee Meetings.

## **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

Frank Swann  
**CHIEF FIRE OFFICER**